

**Milper Message Number
12-325**

**Proponent
AHRC-OPL-C**

**Title
FY 2015 ARMY CONGRESSIONAL FELLOWSHIP PROGRAM**

...Issued: [11 Oct 12]...

1. THIS MESSAGE WILL EXPIRE ON 31 JANUARY 2013.

2. PROGRAM DESCRIPTION: THE ARMY CONGRESSIONAL FELLOWSHIP PROGRAM EDUCATES SELECTED ARMY OFFICERS, SENIOR NONCOMMISSIONED OFFICERS, AND CIVILIANS ON THE IMPORTANCE OF THE STRATEGIC RELATIONSHIP BETWEEN THE ARMY AND THE CONGRESS. IT IS A 43 MONTH PROGRAM WHICH INCLUDES PURSUIT OF A MASTER'S DEGREE IN LEGISLATIVE AFFAIRS AT GEORGE WASHINGTON UNIVERSITY, SERVICE ON THE STAFF OF A MEMBER OF CONGRESS, AND UTILIZATION ON THE ARMY OR JOINT STAFF IN A CONGRESSIONAL RELATED DUTY POSITION. THE PROGRAM SEEKS REGULAR ARMY; RESERVE; AND ARMY NATIONAL GUARD OFFICERS, AND SENIOR NONCOMMISSIONED OFFICERS WHO HAVE DEMONSTRATED OUTSTANDING PROMOTION POTENTIAL AND HAVE COMBAT TOUR EXPERIENCE. ALSO, OFFICERS MUST HAVE RECENTLY COMPLETED SUCCESSFUL COMPANY/BATTERY/TROOP COMMAND OR EQUIVALENT KEY DEVELOPMENTAL (KD) DUTIES FOR THEIR ASSIGNED BRANCH. IT IS ALSO OPEN TO OUTSTANDING DA CIVILIANS WHO WILL WORK IN A CONGRESSIONAL RELATED DUTY POSITION IN THEIR PARENT ORGANIZATION FOLLOWING COMPLETION OF THE FELLOWSHIP. SELECTED SERVICE MEMBERS AND CIVILIANS BEGIN THE FELLOWSHIP IN MAY 2014 BY PARTICIPATING IN A HQDA ORIENTATION PROGRAM (MAY TO DEC 2014). THE ORIENTATION PROGRAM EDUCATES FELLOWS ON HQDA OPERATIONS AND THE ARMY'S POSITION ON A WIDE RANGE OF ISSUES. ALL FELLOWS PARTICIPATE IN THE ORIENTATION WHICH INCLUDES A VARIETY OF MEETINGS, SEMINARS, AND EDUCATIONAL READINGS. THIS ORIENTATION IS AIMED AT EDUCATING THE FELLOW ON HOW HQDA AND OTHER DOD AGENCIES OPERATE. THE ACADEMIC PORTION OF THE FELLOWSHIP INCLUDES THE PURSUIT OF A MASTER'S DEGREE IN LEGISLATIVE AFFAIRS FROM THE GEORGE WASHINGTON UNIVERISTY (GWU). THE ACADEMIC PORTION OF THE FELLOWSHIP BEGINS SIMULTANEOUSLY WITH HQDA ORIENTATION IN MAY 2014 WITH AN INTENSIVE SUMMER PROGRAM OF STUDY. THE GWU MASTER'S IN LEGISLATIVE AFFAIRS PROGRAM IS A RIGOROUS 11 COURSES PROGRAM THAT FOCUSES ON CONGRESS. THE CURRICULUM EXPOSES STUDENTS TO ALL ASPECTS OF THE CONGRESSIONAL EXPERIENCE. THE PROGRAM IS PRIMARILY COMPOSED OF CONGRESSIONAL STAFFERS. THE INCLUSION OF CURRENT CAPITOL HILL STAFFERS IN EACH CLASS OFFERS ARMY FELLOWS A UNIQUE OPPORTUNITY TO NETWORK WITH STAFFERS THEY WILL BE WORKING WITH ON CAPITOL HILL AND DURING FOLLOW-ON ASSIGNMENTS IN THE LEGISLATIVE LIAISON ARENA. FELLOWS ENROLL IN CORE COURSES AND ELECTIVES IN THE SUMMER AND FALL 2014 SESSIONS. FELLOWS TAKE ELECTIVE COURSES IN AREAS OF THEIR CHOOSING, PURSUE INDEPENDENT STUDY OPPORTUNITIES, AND COMPLETE COMPREHENSIVE EXAMS DURING THE PROCEEDING SPRING AND SUMMER 2015 SESSIONS WITH THE GOAL OF EARNING THE MASTER'S DEGREE IN LEGISLATIVE AFFAIRS BY THE END OF SUMMER 2015. THE COURSES ARE ONLY OFFERED AT NIGHT FROM 1800-2000 HRS NEAR THE CAPITOL. CAPITOL HILL EXPERIENCE – IN JANUARY 2015, FELLOWS BEGIN THEIR ASSIGNMENT ON CAPITOL HILL BY SERVING ON THE STAFF OF A

MEMBER OF CONGRESS OR ON A CONGRESSIONAL COMMITTEE. FELLOWS ARE TYPICALLY GIVEN RESPONSIBILITY FOR DRAFTING LEGISLATION, ARRANGING CONGRESSIONAL HEARINGS, WRITING SPEECHES AND FLOOR STATEMENTS, HANDLING DEFENSE RELATED CONSTITUENT ISSUES, AND BRIEFING MEMBERS OF CONGRESS FOR COMMITTEE DELIBERATIONS AND FLOOR DEBATE. THE CAPITOL HILL EXPERIENCE ENDS AT THE CONCLUSION OF THE 1ST SESSION OF THE 114TH CONGRESS (APPROXIMATELY DECEMBER 2015).

3. OFFICERS SELECTED FOR THIS PROGRAM WILL RECEIVE CREDIT FOR ILE PHASE II (AOC) AND BE ILE (MEL4) COMPLETE PROVIDING THEY MEET THE FOLLOWING CRITERIA: COMPLETE ILE COMMON CORE THROUGH A 14 WEEK ILE SATELLITE COURSE OR THROUGH DISTANCE LEARNING; COMPLETE ALL REQUIREMENTS OF THE ARMY CONGRESSIONAL FELLOWSHIP PROGRAM; AND BE IN ZONE FOR ATTENDANCE OR SELECTION FOR ATTENDANCE AT THE INTERMEDIATE LEVEL EDUCATION.

4. SELECTION PROCESS: THE U.S. ARMY HUMAN RESOURCES COMMAND (HRC), FORT KNOX, KY ARMY CONGRESSIONAL FELLOWSHIP SELECTION PANEL WILL CONVENE THE WEEK OF 13 MAY 2013 TO SELECT AN UNKNOWN NUMBER OF CANDIDATES TO FORWARD TO THE OFFICE OF THE CHIEF, LEGISLATIVE LIAISON (OCLL) FOR THE FINAL SELECTION OF FELLOWS. APPLICANTS WILL BE NOTIFIED OF THE RESULTS IN AUGUST 2013.

5. PROGRAM TENURE/LOCATION: REGULAR ARMY FELLOWS WILL BE ASSIGNED TO THE U.S. ARMY STUDENT DETACHMENT, FORT JACKSON, SC; RESERVE FELLOWS WILL BE ASSIGNED TO OCAR, WASHINGTON, DC; AMEDD FELLOWS WILL BE ASSIGNED TO THE AMEDD STUDENT DETACHMENT, FORT SAM HOUSTON, TX; ARMY NATIONAL GUARD FELLOWS ARE ASSIGNED TO THE NATIONAL GUARD BUREAU, ARLINGTON, VA; AND THE DEPARTMENT OF THE ARMY CIVILIAN FELLOWS WILL REMAIN ASSIGNED TO THEIR CURRENT COMMAND. FELLOWSHIP BEGINS IN MAY 2014 AND COMPLETES JANUARY 2016. MILITARY FELLOWS WILL SERVE A TWO-YEAR UTILIZATION TOUR AT THE COMPLETION OF FELLOWSHIP.

6. OBLIGATIONS INCURRED:

A. IMMEDIATELY FOLLOWING THE FELLOWSHIP, MILITARY FELLOWS ARE REQUIRED TO COMPLETE A TWO YEAR UTILIZATION TOUR.

B. ALL SERVICE MEMBERS PARTICIPATING IN THIS PROGRAM INCUR TWO SEPARATE ACTIVE DUTY SERVICE OBLIGATIONS (ADSOS) IN THE U.S. ARMY. ADSOS WILL BE THREE TIMES THE LENGTH OF THE PERIOD, COMPUTED IN DAYS, FOR EACH DAY SERVED IN THIS PROGRAM. ONE ADSO WILL BE FROM PURSUING A GRADUATE DEGREE AND THE SECOND ADSO WILL BE FROM PARTICIPATING IN THE CONGRESSIONAL FELLOWSHIP PROGRAM, APPROXIMATELY A COMBINED FOUR YEAR ADSO. CIVILIAN FELLOWS INCUR A SERVICE OBLIGATION (IAW TITLE 5, UNITED STATES CODE, SECTION 410.309 AND SECTION 4108).

C. CIVILIANS SELECTED FOR THE FELLOWSHIP MUST SIGN A CONTINUED SERVICE AGREEMENT TO CONTINUE TO SERVE IN THE DEPARTMENT OF DEFENSE (DOD) FOR A PERIOD EQUAL TO AT LEAST THREE TIMES THE LENGTH OF THE PROGRAM.

7. ELIGIBILITY CRITERIA: CANDIDATES MUST:

A. REGULAR ARMY COMPONENT OFFICERS:

- (1) BE REGULAR ARMY.
- (2) BE FROM YEAR GROUPS 1998 THROUGH 2008. (NO EXCEPTIONS)
- (3) MAJORS MUST HAVE SUCCESSFULLY COMPLETED INTERMEDIATE LEVEL EDUCATION PRIOR TO 1 MAY 2014.
- (4) MAJORS MUST HAVE SERVED AT LEAST ONE KEY DEVELOPMENT ASSIGNMENT AS A MAJOR.
- (5) HAVE COMPLETED THE CAPTAINS CAREER COURSE (CCC).
- (6) MEET ARMY HEIGHT AND WEIGHT REQUIREMENTS AND BE IN EXCELLENT PHYSICAL CONDITION.
- (7) HAVE COMBAT EXPERIENCE.
- (8) HAVE DEMONSTRATED AND SERVES AS AN EXAMPLE OF THE "WARRIOR ETHOS".
- (9) MEET THE ADDITIONAL CRITERIA IN PARAGRAPH 7(F).

B. USAR COMPONENT OFFICERS:

- (1) BE ACTIVE GUARD RESERVIST (AGR). (TPU, IMA, AND IRR RESERVE CANDIDATES MAY PARTICIPATE IF THEY SUBMIT THE STATEMENT AS OUTLINED IN PARAGRAPH NINE (I). (NON-WAIVERABLE)
- (2) HAVE A BASIC ACTIVE SERVICE DATE (BASD) OF 1 JULY 2000 OR LATER.
- (3) HAVE A MANDATORY RETIREMENT (MRD) DATE OF 1 JULY 2022 OR LATER.
- (4) NOT HAVE MORE THAN FOUR YEARS TIME IN GRADE (TIG) AS OF MAY 2014 FOR THOSE IN THE RANK OF MAJOR. (WAIVERS MAY BE GRANTED FOR MORE SENIOR APPLICANTS IN FUNCTIONAL AREAS 46 (PUBLIC AFFAIRS); 51 (ACQUISITION); AND AMEDD IF APPROVED BY YOUR CAREER MANAGER)
- (5) HAVE COMPLETED THE CAPTAINS CAREER COURSE (CCC).
- (6) MEET ARMY HEIGHT AND WEIGHT REQUIREMENTS AND BE IN EXCELLENT PHYSICAL CONDITION.
- (7) HAVE COMBAT EXPERIENCE.
- (8) HAVE DEMONSTRATED AND SERVES AS AN EXAMPLE OF THE "WARRIOR ETHOS".
- (9) MEET THE ADDITIONAL CRITERIA IN PARAGRAPH 7(F).

C. ARNG COMPONENT OFFICERS:

- (1) HOLD THE RANK OF CAPTAIN OR MAJOR. (MAJORS MUST NOT HAVE MORE THAN FOUR YEARS TIME IN GRADE (TIG) AS OF MAY 2014)
- (2) BE IN THE TITLE 10 AGR OR TITLE 32 AGR PROGRAM.
- (3) HAVE COMPLETED THE CAPTAINS CAREER COURSE (CCC).

(4) MEET ARMY HEIGHT AND WEIGHT REQUIREMENTS AND BE IN EXCELLENT PHYSICAL CONDITION.

(5) HAVE COMBAT EXPERIENCE.

(6) HAVE DEMONSTRATED AND SERVES AS AN EXAMPLE OF THE "WARRIOR ETHOS".

(7) TRADITIONAL DRILLING (M-DAY) SOLDIERS MAY APPLY TO PROGRAM IF THE ADJUTANTS GENERAL (TAG) SUBMITS A WRITTEN CONFIRMATION THAT IF SELECTED THE CANDIDATE WILL BE PLACED ON TITLE 32 AGR STATUS.

(8) MEET THE ADDITIONAL CRITERIA IN PARAGRAPH 7(F).

D. NON-COMMISSIONED OFFICERS (NCO):

(1) BE RA; USAR-AGR; OR ARNG. (TPU, IMA, AND IRR RESERVE CANDIDATES MAY PARTICIPATE IF THEY SUBMIT THE STATEMENT AS OUTLINED IN PARAGRAPH NINE (I). (NON-WAIVERABLE)

(2) HOLD THE RANK OF E8/MASTER SERGEANT OR ABOVE. (ARNG CANDIDATES MUST BE MASTER SERGEANT (PROMOTABLE) OR ABOVE).

(3) HAVE NO LESS THAN SIX YEARS UNTIL RETENTION CONTROL POINT (RCP) OR MANDATORY RETIREMENT DATE (MRD) IS REACHED, AS OF MAY 2014.

(4) BE A GRADUATE OF THE U.S. ARMY SERGEANTS MAJOR ACADEMY OR SISTER SERVICE ACADEMY EQUIVALENT, AS OF MAY 2013. (NO WAIVERS)

(5) MEET ARMY HEIGHT AND WEIGHT REQUIREMENTS AND BE IN EXCELLENT PHYSICAL CONDITION.

(6) HAVE COMBAT EXPERIENCE.

(7) HAVE DEMONSTRATED AND SERVES AS AN EXAMPLE OF THE "WARRIOR ETHOS".

(8) MEET THE ADDITIONAL CRITERIA IN PARAGRAPH 7(F).

E. DA CIVILIANS (DAC):

(1) HOLD THE GRADE OF GS-11 THROUGH GS-14 LEVEL/EQUIVALENT PAY BANDS.

(2) HAVE COMPLETED THREE YEARS IN ANY COMBINATION, IN A FULL-TIME DEPARTMENT OF THE ARMY PERMANENT CIVILIAN POSITION.

(3) HAVE COMPLETED THE REQUIRED CIVILIAN EDUCATION SYSTEM (CES) TRAINING OR RECEIVED COURSE CREDIT DOCUMENTATION VIA THE CIVILIAN HUMAN RESOURCE TRAINING AUTOMATION SYSTEM (CHRTAS) AS FOLLOWS: CES ADVANCED COURSE FOR GS-13 AND ABOVE LEVELS, OR CES INTERMEDIATE COURSE FOR GS-12 AND BELOW LEVELS OR EQUIVALENT LEVELS.

(4) HAVE DEMONSTRATED AND SERVES AS AN EXAMPLE OF THE "ARMY CIVILIAN CORPS CREED".

(5) MEET THE ADDITIONAL CRITERIA IN PARAGRAPH 7(F).

F. ALL CANDIDATES:

(1) POSSESS A BACHELOR DEGREE FROM AN ACCREDITED INSTITUTION.

(2) HAVE AN UNDERGRADUATE DEGREE GRADE POINT AVERAGE OF 3.0 OR BETTER. (NOT REQUIRED IF YOU ALREADY POSSESS A GRADUATE DEGREE OR A JURIS DOCTORATE) CANDIDATES THAT OBTAINED AN UNDERGRADUATE GPA BELOW 3.0 AND DO NOT HAVE A MASTER'S DEGREE OR A JURIS DOCTORATE MUST SUBMIT A STATEMENT OF ACADEMIC READINESS (SEE PARAGRAPH NINE (M)). CANDIDATES THAT OBTAINED AN UNDERGRADUATE GPA LESS THAN 2.8 MUST ALSO COMPLETE THE GRADUATE RECORD EXAM.

(3) HAVE EXTRAORDINARY POTENTIAL FOR FUTURE ARMY SERVICE.

(4) HAVE THE INTERPERSONAL SKILLS AND ABILITY TO INTERACT AND FORM RELATIONSHIPS WITH INDIVIDUALS WITH DIVERSE BACKGROUNDS.

(5) BE ABLE TO COMPLETE FULL FELLOWSHIP PROGRAM WITHOUT INTERRUPTION.

(6) BE ABLE TO SERVE/COMPLETE A TWO YEAR UTILIZATION ASSIGNMENT IMMEDIATELY FOLLOWING FELLOWSHIP WITHOUT INTERRUPTION. (MILITARY CANDIDATES ONLY)

(7) BE ABLE TO BEGIN FELLOWSHIP ON OR ABOUT 01 MAY 2014.

(8) NOT BE CURRENTLY FLAGGED OR HAVE ANY TYPE OF ADVERSE ACTIONS PENDING.

8. HOW TO APPLY:

A. ARNG CANDIDATES SHOULD SEND COMPLETE PAPER APPLICATION PACKET TO THE NATIONAL GUARD BUREAU, 111 SOUTH GEORGE MASON DRIVE, ARLINGTON VA, 22204; BUILDING AHS2, NGB-LL, ATTENTION: MS. LINDA CONLIN NOT LATER THAN 15 MARCH 2013. FOR QUESTIONS, PLEASE CONTACT MS. LINDA CONLIN AT LINDA.CONLIN@US.ARMY.MIL OR 703-607-5477. INFORMATION CONCERNING THE FELLOWSHIP PROGRAM CAN BE FOUND AT [HTTP://WWW.NG.MIL/LL/HTAB5.ASPX](http://www.ng.mil/ll/htab5.aspx).

B. DA CIVILIANS (DAC) CANDIDATES: THE NOMINATION DEADLINE FOR DEPARTMENT OF THE ARMY CIVILIAN CANDIDATES IS 01 APRIL 2013. CIVILIAN APPLICANTS MUST FOLLOW APPLICATION PROCEDURES PROVIDED IN THE ARMY CIVILIAN TRAINING EDUCATION AND DEVELOPMENT SYSTEM CATALOG (ACTEDS) LOCATED AT: [HTTP://CPOL.ARMY.MIL/LIBRARY/TRAIN/CATALOG/ACFP.HTML](http://cpol.army.mil/library/train/catalog/acfp.html). QUESTIONS REGARDING CIVILIAN APPLICATION PROCEDURES AND NOMINATION PACKETS SHOULD BE DIRECTED TO MS. MICHELLE WHITE AT 703-545-4303 OR MICHELLE.L.WHITE.CIV@MAIL.MIL.

C. RA AND USAR CANDIDATES: NOT LATER THAN 31 JANUARY 2013, EMAIL YOUR DEPARTMENT OF THE ARMY (DA) FORM 4187 (PERSONNEL ACTION) TO JOEL.STROUT@US.ARMY.MIL WITH THE FOLLOWING INFORMATION (EXAMPLE ALSO LOCATED AT [HTTPS://WWW.HRC.ARMY.MIL/OFFICER/BROADENING%20OPPORTUNITY%20PROGRAMS](https://www.hrc.army.mil/officer/broadening%20opportunity%20programs)) SUBJECT TITLE OF EMAIL "REQUEST TO COMPETE FOR B.O.P.":

(1) BLOCK ONE: TYPE THE ADDRESS OF THE COLONEL/06 OR CIVILIAN EQUIVALENT THAT WILL SIGN/ENDORSE YOUR DA FORM 4187 REQUESTING TO COMPETE.

(2) BLOCK TWO: IN THIS BLOCK TYPE IN AHRC, ATTN: MR. STROUT, 1600 SPEARHEAD DIVISION AVE, FORT KNOX, KY 40122.

(3) BLOCK THREE: TYPE IN YOUR MILITARY ADDRESS.

(4) BLOCK FOUR: TYPE YOUR LAST NAME, FIRST NAME, MIDDLE INITIAL.

(5) BLOCK FIVE: TYPE YOUR CURRENT GRADE/RANK AND CAREER FIELD/MILITARY OCCUPATIONAL SERIES.

(6) BLOCK SIX: TYPE YOUR SOCIAL SECURITY NUMBER.

(7) BLOCK SEVEN: LEAVE BLANK.

(8) BLOCK EIGHT: CHECK LINE TITLED "OTHER" AND TYPE IN B.O.P.

(9) BLOCK NINE: HAND SIGN OR ELECTRONICALLY SIGN THIS BLOCK WITH YOUR SIGNATURE.

(10) BLOCK 10 : TYPE IN THE DATE YOU ARE SIGNING YOUR DA FORM 4187 REQUESTING TO COMPETE.

(11) SECTION IV REMARKS SECTION:

(A) TYPE IN THE FOLLOWING STATEMENT: "I REQUEST PERMISSION TO COMPETE FOR THE FOLLOWING PROGRAMS IN ORDER OF MY PREFERENCE: (LIST THE BROADENING OPPORTUNITY PROGRAMS (B.O.P.) YOU WISH TO COMPETE FOR IN ORDER OF YOUR PREFERENCE. SEE PARAGRAPH TWELVE FOR A LIST OF PROGRAMS AVAILABLE)."

(B) MY DEFENSE LANGUAGE APTITUDE BATTERY (DLAB) SCORE IS _____. I TOOK THIS TEST ON YYYYMMDD. (IF YOU HAVE NOT TAKEN THE DLAB TEST OR IF NONE OF THE PROGRAM(S) YOU ARE REQUESTING TO COMPETE FOR REQUIRES THE DLAB SCORE, TYPE IN NONE. IF ANY OF THE PROGRAM(S) YOU ARE REQUESTING TO COMPETE FOR REQUIRES A DLAB SCORE INDICATE WHEN YOU WILL TAKE THE DLAB TEST.)

(C) MY GRADUATE RECORD EXAM (GRE) SCORES ARE VERBAL REASONING ____; QUANTITATIVE REASONING ____; ANALYTICAL WRITING _____. I TOOK THIS TEST ON YYYYMMDD. (IF YOU HAVE NOT TAKEN THE GRE TEST OR IF NONE OF THE PROGRAM(S) YOU ARE REQUESTING TO COMPETE FOR REQUIRES GRE SCORES, TYPE IN NONE. IF ANY OF THE PROGRAM(S) YOU ARE REQUESTING TO COMPETE FOR REQUIRES GRE SCORES INDICATE WHEN YOU WILL TAKE THE GRE TEST.)

(D) MY UNDERGRADUTE DEGREE GPA IS _____.

(E) MY GRADUATE DEGREE GPA IS _____. (IF YOU DON'T HAVE A GRADUATE DEGREE TYPE IN NONE. DO NOT TYPE IN YOUR GPA IF YOU ARE STILL PURSUING YOUR GRADUATE DEGREE)

(F) BLOCK11 : YOUR COLONEL/06 OR CIVILIAN EQUIVALENT MUST RECOMMEND APPROVAL FOR YOU TO SUBMIT YOUR REQUEST TO COMPETE.

(G) BLOCK12: TYPE YOUR COLONEL/06 OR CIVILIAN EQUIVALENT'S SIGNATURE BLOCK.

(H) BLOCK13 : YOUR COLONEL/06 OR CIVILIAN EQUIVALENT MUST HAND SIGN OR ELECTRONICALLY SIGN THIS BLOCK.

(I) BLOCK14: TYPE IN THE DATE YOUR COLONEL/06 OR CIVILIAN EQUIVALENT SIGNS THIS FORM.

(NOTE: YOU MAY ALSO SUBMIT THE DA FORM 4187-1-R (PERSONNEL ACTION FORM ADDENDUM) WITH YOUR DA FORM 4187-1 IF YOUR COMMAND REQUIRES YOUR REQUEST TO GO THROUGH ADDITIONAL APPROVAL AUTHORITY).

D. RA AND USAR CANDIDATES: YOUR NOMINATION WILL BE REVIEWED BY YOUR CAREER BRANCH AND LEADER DEVELOPMENT DIVISION. IF YOU ARE APPROVED TO COMPETE, YOU WILL RECEIVE AN EMAIL FROM MR. JOEL STROUT INSTRUCTING YOU TO MAIL THE DOCUMENTS LISTED AT PARAGRAPH NINE TO THE U.S. ARMY HUMAN RESOURCES COMMAND, ATTN: MR. JOEL STROUT, DEPT 280, 1600 SPEARHEAD DIVISION AVENUE, FORT KNOX, KY 40122. THE DOCUMENTS LISTED IN PARAGRAPH NINE MUST REACH MR. STROUT NOT LATER THAN 15 FEBRUARY 2013. DOCUMENTS RECEIVED AFTER THAT DATE WILL NOT BE ACCEPTED OR INCLUDED INTO YOUR APPLICATION PACKET. EMAILED DOCUMENTS AND ADDITIONAL DOCUMENTS NOT LISTED BELOW WILL NOT BE ACCEPTED.

E. IT IS YOUR RESPONSIBILITY TO INQUIRE ABOUT THE STATUS OF YOUR REQUEST. RECOMMEND CONTACTING YOUR CAREER MANAGER ONCE A WEEK UNTIL YOU RECEIVE AN EMAIL FROM MR. STROUT OR YOUR CAREER MANAGER INFORMS YOU THAT YOUR REQUEST IS DISAPPROVED.

F. ARNG TITLE 10 CANDIDATES MUST SUBMIT A DA 4187 SIGNED FROM THEIR OFFICE OF PRIMARY RESPONSIBILITY (OPR), G-STAFF COLONEL. TITLE 32, NATIONAL GUARD CANDIDATES MUST SUBMIT AN APPROVED AND SIGNED TAG RELEASE MEMORANDUM. TRADITIONAL DRILLING (M-DAY) SOLDIERS MAY APPLY TO PROGRAM IF THE ADJUTANTS GENERAL (TAG) SUBMITS WRITTEN CONFIRMATION THAT IF SELECTED THE CANDIDATE WILL BE PLACED ON TITLE 32 AGR STATUS. EXAMPLE OF THE DA 4187 AND MEMORANDUMS ARE PROVIDED AT [HTTP://WWW.NG.MIL/LL/HTAB5.ASPX](http://www.ng.mil/ll/htab5.aspx).

9. APPLICATION PACKET: THE SELECTION BOARD PACKET WILL CONSIST OF ONLY THE FOLLOWING:

(A) MILITARY CANDIDATES ONLY: SIGNED DATED STATEMENT WITH THE FOLLOWING INFORMATION: MAILING ADDRESS, EMAIL ADDRESS, WORK TELEPHONE NUMBER, AND THE STATEMENT "I UNDERSTAND IF AWARDED THIS FELLOWSHIP I WILL INCUR TWO SEPARATE ACTIVE DUTY SERVICE OBLIGATIONS (ADSOS) IN THE UNITED STATES ARMY. ADSOS WILL BE THREE TIMES THE LENGTH OF THE PERIOD, COMPUTED IN DAYS, WHICH I AM EDUCATED UNDER THE PROVISIONS OF THIS PROGRAM. ONE ADSO WILL BE FROM PURSUING A GRADUATE DEGREE FROM GEORGE WASHINGTON UNIVERSITY AND THE SECOND ADSO WILL BE FROM PARTICIPATING IN THE ARMY CONGRESSIONAL FELLOWSHIP PROGRAM. BOTH ADSOS WILL BE SERVED CONCURRENTLY, APPROXIMATELY A FOUR YEAR ADSO. I UNDERSTAND THE GRADUATE DEGREE ADSO WILL NOT BEGIN UNTIL THE DAY AFTER I GRADUATE FROM GEORGE WASHINGTON UNIVERSITY AND MY SECOND ADSO WILL NOT BEGIN UNTIL THE DAY AFTER I COMPLETE THIS PROGRAM. I ALSO UNDERSTAND I AM OBLIGATED TO SERVE A TWO YEAR MANDATORY UTILIZATION ASSIGNMENT IMMEDIATELY FOLLOWING MY FELLOWSHIP TENURE. I UNDERSTAND I WILL SERVE MY CONGRESSIONAL FELLOWSHIP AND UTILIZATION ASSIGNMENT UNINTERRUPTED AND WITHOUT ANY DEFERMENT FOR ANY REASON. I UNDERSTAND THE ADSOS I RECEIVE UNDER THIS PROGRAM ARE TO BE SERVED CONSECUTIVELY WITH OTHER CIVILIAN ADSOS. I AUTHORIZE RELEASE OF COPIES OF MY APPLICATION TO OTHERS WHO MAY REQUIRE THEM IN CONNECTION WITH MY NOMINATION AS AN ARMY CONGRESSIONAL FELLOW". (TYPED; TIMES NEW ROMAN FONT; FONT SIZE IS12. TYPE GRADE AND NAME UNDER TITLE OF STATEMENT. TITLE STATEMENT "MEMORANDUM OF UNDERSTANDING".)

(B) ALL CANDIDATES: STATEMENT OF PURPOSE EXPLAINING REASON(S) WHY YOU ARE APPLYING FOR THIS PROGRAM. (TYPED; NOT MORE THAN 1 PAGE IN LENGTH; 1 INCH MARGINS; TIMES NEW ROMAN FONT; FONT SIZE IS12. TYPE GRADE AND NAME UNDER TITLE OF STATEMENT. TITLE STATEMENT "WHY I AM APPLYING FOR AN ARMY CONGRESSIONAL FELLOWSHIP".) CIVILIAN CANDIDATES WILL ADDRESS THIS REQUIREMENT VIA THE ON-LINE "NOMINEE'S STATEMENT OF INTEREST FORM" LOCATED IN THE ARMY CIVILIAN TRAINING,

EDUCATION AND DEVELOPMENT SYSTEM (ACTEDS) CATALOG.

(C) ALL CANDIDATES: CIVILIAN RESUME WITH THE FOLLOWING INFORMATION, IN-ORDER: NAME; CURRENT GRADE; MAILING ADDRESS/PHONE NUMBER/EMAIL ADDRESS; BRIEF DESCRIPTION OF WORK EXPERIENCE, WITH DATES (DON'T GO BACK MORE THAN FIVE JOBS); EDUCATION (INCLUDE TYPE OF DEGREE; DEGREE MAJOR; DATES ATTENDED UNIVERSITY; GRADE POINT AVERAGE; AND NAME OF INSTITUTION); BRIEF ACCOUNTING OF LANGUAGES, SPECIAL SKILLS, AND INTERESTS.

(D) ALL CANDIDATES: LETTERS OF RECOMMENDATION (LOR). MINIMUM OF TWO AND A MAXIMUM OF FIVE. ONE LOR MUST BE FROM CURRENT COMMAND. (LOR CAN BE IN LETTER OR MEMORANDUM FORMAT. ADDRESS LOR TO THE PRESIDENT OF THE SELECTION PANEL) (SUGGESTION: IF YOU ARE APPLYING FOR MORE THAN ONE PROGRAM HAVE THE RECOMMENDER RECOMMEND YOU FOR "ANY BROADENING OPPORTUNITY PROGRAM" INSTEAD OF A SPECIFIC PROGRAM).

(E) ALL CANDIDATES: ONE READABLE COPY OF ALL "OFFICIAL" GRADUATE AND UNDERGRADUATE COLLEGE TRANSCRIPTS. (IF SELECTED YOU MAY BE REQUIRED TO SUBMIT SEALED "OFFICIAL" TRANSCRIPTS)

(F) ARNG AND DAC CANDIDATES ONLY: LAST THREE EVALUATIONS (MILITARY: DA FORM 67-9; CIVILIANS: DA FORM 7222 AND 7222-1 OR DD FORM 2906 ONLY). COPIES MUST BE READABLE.

(G) ARNG AND USAR CANDIDATES ONLY: CURRENT OFFICER RECORD BRIEF (ORB)/BIOGRAPHICAL RECORD BRIEF (BRB).

(H) MILITARY CANDIDATES ONLY: LATEST DA FORM 705 (ARMY PHYSICAL FITNESS TEST SCORECARD). INCLUDE THE DA FORM 5500 (BODY FAT CONTENT), IF APPLICABLE.

(I) ONLY TPU, IMA & IRR CANDIDATES: SIGNED AND DATED STATEMENT STATING "IF SELECTED FOR ANY BROADENING OPPORTUNITY PROGRAM I AM APPLYING FOR, I AGREE TO APPLY FOR AND ACCEPT AN APPOINTMENT INTO THE ACTIVE GUARD RESERVE (AGR) PROGRAM FOR THE LENGTH OF THE PROGRAM (INCLUDES UTILIZATION ASSIGNMENT) I HAVE BEEN SELECTED FOR. I UNDERSTAND I WILL REVERT BACK TO MY RESERVE STATUS (IRR, TPA, OR IMA) AFTER COMPLETING THIS PROGRAM OR AT THE CONVEINENCE OF THE U.S. GOVERNMENT. I ALSO UNDERSTAND I WILL BE REMOVED FROM THIS PROGRAM IF I AM NOT ACCESSED INTO THE AGR PROGRAM." (TYPED; TIMES NEW ROMAN FONT; FONT SIZE IS12. TYPE GRADE AND NAME UNDER TITLE OF STATEMENT. TITLE STATEMENT "ACTIVE GUARD RESERVE (AGR) STATEMENT"). IF SELECTED, YOU WILL BE NOTIFIED ON THE PROCESS OF APPLYING FOR AN AGR APPOINTMENT.

(J) DAC CANDIDATES ONLY: LETTER FROM CANDIDATE'S CURRENT COMMAND INDICATING POSITION THEIR NOMINEE WILL BE ASSIGNED TO IF SELECTED AS A CONGRESSIONAL FELLOW. POSITION MUST BE RELATED TO CONGRESSIONAL AFFAIRS. INCLUDE PARAGRAPH/LINE NUMBER; POSITION TITLE; AND A BRIEF DESCRIPTION OF POSITION. COMPLETION OF THE ACTEDS ON-LINE UTILIZATION PLAN, SIGNED BY THE SUPERVISOR IS ALSO REQUIRED.

(K) RA AND USAR CANDIDATES APPLYING FOR MORE THAN ONE PROGRAM ONLY: SIGNED AND DATED STATEMENT STATING "I UNDERSTAND I MAY NOT RECEIVE MY FIRST PREFERENCE AND I FURTHER UNDERSTAND MY SELECTION OR NON-SELECTION IS DETERMINED BY THE SELECTION PANEL'S ORDER OF MERIT LIST (OML) OF THE PROGRAMS I AM REQUESTING TO COMPETE FOR. I UNDERSTAND IF I AM SELECTED TO ATTEND ONE OF THE PROGRAMS I AM COMPETING FOR, I WILL NOT BE CONSIDERED ANY FURTHER FOR ANY OTHER PROGRAM AND I WILL ACCEPT THE PROGRAM I WAS SELECTED FOR." (TYPED; TIMES NEW ROMAN FONT; FONT SIZE IS12. TYPE GRADE AND NAME UNDER TITLE OF STATEMENT.

TITLE STATEMENT "MEMORANDUM OF UNDERSTANDING FOR APPLYING FOR MORE THAN ONE PROGRAM").

(L) DAC CANDIDATES ONLY: SIGNED DATED CONTINUED SERVICE AGREEMENT.

(M) CANDIDATES WITH AN UNDERGRADUATE GPA BELOW 3.0 AND NO GRADUATE DEGREE ONLY: STATEMENT EXPLAINING YOUR ACADEMIC READINESS TO BE A GRADUATE SCHOOL STUDENT. ALSO STATE THE CIRCUMSTANCE(S) OR WHY YOU OBTAINED AN UNDERGRADUATE GPA BELOW 3.0 (I.E. PLAYED FOUR YEARS OF A D1 ATHLETIC SPORT, OR SWITCHED PROGRAMS, FAMILY EMERGENCY, ETC) (TYPED; NO MORE THAN 1 PAGE; TIMES NEW ROMAN FONT; FONT SIZE IS 12. TYPE GRADE AND NAME UNDER TITLE OF STATEMENT. TITLE STATEMENT "ACADEMIC READINESS TO BE A GRADUATE SCHOOL STUDENT").

(N) CANDIDATES WITH AN UNDERGRADUATE GPA BELOW 2.8 ONLY: COPY OF CURRENT GRADUATE RECORD EXAM SCORES.

10. MILITARY CANDIDATES ARE RESPONSIBLE FOR ENSURING THEIR OFFICIAL MILITARY PHOTO AND OFFICER RECORD BRIEF/BIOGRAPHICAL RECORD BRIEF (ORB/BRB) OR ENLISTED RECORD BRIEF (ERB) ARE UP-TO-DATE. MILITARY CANDIDATES ARE ALSO RESPONSIBLE FOR ENSURING THEIR EVALUATIONS ARE UP-TO-DATE IN IPERMS.

11. ANY APPLICATION PACKET THAT IS NOT COMPLETE OR IF DIRECTIONS ARE NOT FOLLOWED, AS DIRECTED IN PARAGRAPHS EIGHT AND NINE ABOVE, THE CANDIDATE RISKS NOT BEING SUBMITTED FOR CONSIDERATION.

12. FOR THE MILPER MESSAGE FOR EACH OF THE PROGRAMS LISTED BELOW, PLEASE GO TO

[HTTPS://WWW.HRC.ARMY.MIL/MILPER](https://www.hrc.army.mil/milper).

A. AVAILABLE BROADENING OPPORTUNITY PROGRAMS AVAILABLE: (RA & USAR ONLY)

(1) U.S. ARMY CYBER COMMAND SCHOLARSHIP.

(2) ARROYO CENTER FELLOWSHIP.

(3) CSA, STRATEGIC STUDIES GROUP FELLOWSHIP.

(4) U.S. ARMY CONGRESSIONAL FELLOWSHIP.

(5) GENERAL WAYNE A. DOWNING SCHOLARSHIP.

(6) U.S. ARMY G-6, INFORMATION ASSURANCE SCHOLARSHIP (IASP).

(7) JCS/OSD/ARSTAF INTERNSHIP.

(8) GEORGE AND CAROL OLMSTED SCHOLARSHIP.

(9) ARMY G-3/5/7 REGIONAL FELLOWSHIP (LTC LEVEL):

(A) ASIA-PACIFIC CENTER FOR SECURITY STUDIES FELLOWSHIP.

(B) GEORGE C. MARSHALL EUROPEAN CENTER FOR SECURITY STUDIES FELLOWSHIP.

(C) DOS STRATEGIC POLICY PLANNING FELLOWSHIP.

(10) HQDA, HARVARD STRATEGIST SCHOLARSHIP.

(11) WHITE HOUSE FELLOWSHIP.

B. ANY PROGRAM ADDED TO YOUR PREFERENCE LIST THAT IS NOT FROM THE LIST ABOVE WILL NOT BE CONSIDERED.

13. DIRECT ALL QUESTIONS CONCERNING THIS PROGRAM TO:

A. RA AND USAR CANDIDATES: JOEL.STROUT@US.ARMY.MIL.

B. ARNG CANDIDATES: LINDA.CONLIN@US.ARMY.MIL.

C. DAC CANDIDATES: LEE.CARVER@US.ARMY.MIL.

14. CONCLUSION:

THE PURPOSE OF THIS PROGRAM IS THREE FOLD: (1) PROVIDE OUTSTANDING OFFICERS AND SENIOR NONCOMMISSIONED OFFICERS WITH STRONG PROMOTION POTENTIAL AN OPPORTUNITY TO UNDERSTAND AND APPRECIATE THE IMPORTANCE OF THE STRATEGIC RELATIONSHIPS BETWEEN THE ARMY AND CONGRESS; (2) EXPOSE AS MANY CONGRESSIONAL MEMBERS AND STAFF TO THE OUTSTANDING QUALITY OF ARMY OFFICERS, SENIOR NONCOMMISSIONED OFFICERS, AND CIVILIANS. ALSO, TO HELP CONGRESS LEARN ABOUT THE ARMY AS AN INSTITUTION THROUGH CONTACT WITH ARMY FELLOWS WORKING IN THEIR OFFICE; AND (3) DEVELOP A POOL OF OFFICERS AND SENIOR NONCOMMISSIONED OFFICERS FROM WHICH SOME MAY BE SELECTED FOR FUTURE UTILIZATION IN THE FIELD ON CONGRESSIONAL LIAISON. OFFICERS, SENIOR NONCOMMISSIONED OFFICERS, AND CIVILIANS LOOKING FOR A FAST PACED, EXCITING, AND BROADENING OPPORTUNITY ARE ENCOURAGED TO APPLY FOR THE ARMY CONGRESSIONAL FELLOWSHIP PROGRAM. COMMANDERS AND SUPERVISORS ARE ALSO ENCOURAGED TO SUBMIT THEIR BEST CANDIDATES FOR THIS PRESTIGIOUS OPPORTUNITY.